

General Purposes Committee		Agenda Item:
Meeting Date	8 March 2018	
Report Title	Constitution Review	
Cabinet Member	Cllr Andrew Bowles, Leader	
SMT Lead	Donna Price, Monitoring Officer	
Head of Service	Donna Price, Monitoring Officer	
Lead Officer	Katherine Bescoby, Democratic and Electoral Services Manager	
Key Decision	No	
Classification	Open	
Forward Plan	Reference number:	
Recommendations	<ol style="list-style-type: none"> 1. That the Committee considers the report and the working papers and makes recommendations to Council. (Recommendations from this Committee will be presented to Council on 21 March 2018.) 2. That the Monitoring Officer be granted a delegation to remove all references to Director of Corporate Services and Local Engagement Forums throughout the constitution and to amend the allocation to Proper Officer functions. 	

1 Purpose of Report and Executive Summary

- 1.1 Reviewing the constitution regularly ensures it is fit for purpose and maintains good governance and decision making arrangements. The review of the constitution is an on-going task and it is timely to look at the items presented in this report.

Working Papers are attached for the Committee's consideration, on the following topics:

- A. Officer Delegations – revised delegations are attached for Members to consider
- B. Standards Committee Procedure Rules – revised procedure rules are attached, to reflect a change in the appointment of the Chair for the Hearings Panel

- C. Member and Officer access to exempt reports – to clarify the arrangements relating to exempt reports in exceptional circumstances
- D. Contract Standing Orders – see working paper and suggested revisions
- E. Council Procedure Rules – see working paper with suggestions for consideration
- F. Matters referred by the Appointments Committee/Council – see working paper and suggestions for consideration
- G. Code of Conduct Complaint Assessment Criteria – this needs to be added in to the constitution and reflects the current arrangements.

2 Background

- 2.1 Working papers have been prepared to cover the matters set out in Para 1.2 above.

3 Proposals

- 3.1 The Committee is asked to give a view and make recommendations to the Council regarding the items raised in the Working Papers.

4 Alternative Options

- 4.1 There is discretion on the proposals set out in the Working Papers; matters where there is no discretion in relation to law and statutory guidance do not form part of this report

5 Consultation Undertaken or Proposed

- 5.1 The review of the Constitution is the role of this Committee. All members do receive all council agendas and reports and can attend the Committee. All recommendations from this Committee have to be agreed by Council.

6 Implications

Issue	Implications
Corporate Plan	Having an up to date Constitution is important for good governance and decision making and is part of the Council to be proud of objective.
Financial, Resource and	None at this stage, it is anticipated that the work arising out of the review will be contained within existing resources.

Property	
Legal and Statutory	Where there is a change as a result of legislation or regulation, or suggested on the basis of legal advice this is set out in the working papers.
Crime and Disorder	None identified at this stage
Sustainability	None identified at this stage
Health and Wellbeing	None identified at this stage
Risk Management and Health and Safety	None identified at this stage
Equality and Diversity	None identified at this stage

7 Appendices

7.1 The following documents are to be published with this report and form part of the report:

- Working Papers

8 Background Papers

None