

AGENDA

SHEPPEY AREA COMMITTEE MEETING

Date: Tuesday, 30 November 2021

Time: 7.00 pm

Venue: The Criterion Blue Town, 69 High Street, Blue Town, Sheerness ME12 1RW

Membership:

Councillors Cameron Beart (Vice-Chairman), Richard Darby, Oliver Eakin, Simon Fowle, Angela Harrison, Ken Ingleton (Chairman), Elliott Jayes, Peter Macdonald, Peter Marchington, Lee McCall, Pete Neal, Padmini Nissanga, Ken Pugh and Bill Tatton.

Quorum = 5.

	Pages
1. Emergency Evacuation Procedure	
<p>The Chair will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures. The Chair will inform the meeting that: there is no scheduled test of the fire alarm during this meeting. If the alarm does sound, please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble outside. Await instructions before re-entering the building. Should anyone require assistance in evacuating the building, please make the Swale Borough Council Democratic Services Officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.</p>	
2. Apologies for absence	
3. Declarations of interest	
<p>Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships. The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:</p>	
<p>(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is</p>	

provision for public speaking.

(b) Disclosable Non Pecuniary Interests (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the meeting.

4. Minutes

To approve the [Minutes](#) of the Meeting held on 14 September 2021 (Minute Nos 260 - 275) as a correct record.

5. Matters arising from previous meetings 5 - 12

6. Public Forum

7. Local issues to be raised

8. Update on work plan - to include funding allocations for 2021-22 - TO FOLLOW 13 - 30

To follow papers added Monday 22 November 2021.

9. Matters referred to Committee by Cabinet

10. Matters referred to Cabinet by Committee

Issued on Monday, 22 November 2021

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Area Committees, please visit www.swale.gov.uk

**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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Sheppey Area Committee meeting: 30 November 2021 – Matters arising

No.	Item	Background	Comments on updates
1.	Closed Churchyards	<p>The Committee Members considered the report but felt the non-urgent heritage works should not be funded by the Area Committee.</p> <p>The Area Committee requested this should be referred back to Cabinet.</p>	<p>This matter was referred back to Cabinet. The Chair was advised that officers continue to work on the high priority elements of closed churchyard works from existing budgets and the Improvement and Resilience fund via the Cabinet member for Planning, as a result no funding from SPF or Sheppey improvement fund has been allocated.</p> <p>Area committees were given the report to inform them of the potential future works and whether they wanted to bring forward some of the repairs not deemed urgent. Some area committees are considering contributing along with other's committing Member grants.</p>
2.	Eastchurch to Leysdown route for cycling and walking	Following a presentation made by a member of the public speaking on behalf of Sustrans, a request for support was referred to the Cabinet.	The Cabinet Member for Environment advised that although this would be good for tourism, Swale Borough Council do not have the resource to prioritise this project.
3.	Coach Parking	A member of the public raised the matter of coach parking on the Isle of Sheppey.	A meeting has taken place on this matter looking at the Ship on Shore car park.
4.	Tidal Pool at Sheerness	A member of the public put forward a proposal for a Sheerness Tidal Pool to be constructed and asked for the Area Committee to consider looking into this. This proposal was referred to the Cabinet as the	The Cabinet Member for Economy and Property commented that this had previously been considered. However, construction and maintenance costs were considered too high and there were also health & safety issues.

No.	Item	Background	Comments on updates
		cost would be too high for the Area Committee to fund.	This would be a long-term aspiration but not a current priority.
5.	Shingle Bank Slipway	A Member suggested reviving this project and get new costings but as it is likely to exceed what the Area Committee could fund it would need to be taken to Cabinet.	This was referred to Cabinet for consideration and they advised it was not a funding priority at this time.
6.	Connectivity across Sheppey	<p>The Council is currently undertaking a review of its Local Plan. One of the documents that is being developed alongside this review is a Transport Strategy.</p> <p>At the June meeting a briefing by the Public Transport Unit at Kent County Council provided an update on Sheppey bus service provision.</p> <p>The Kent County Council forum that looked at connectivity across Sheppey, originally set up by Mike Whiting when he was the KCC Cabinet Member for Transport, is no longer in existence.</p> <p>Additionally, the Quality Bus Partnership has been suspended while KCC look at how to set up an Enhanced Partnership which will replace the QBP. The Chair suggested at the September meeting postponing this discussion until more is be known about the focus of the new group</p>	Kent County Councillor Cameron Beart advised the new Enhanced Partnership is due to be launched in April 2022 alongside a new Bus Feedback Portal.

No.	Item	Background	Comments on updates
7.	Sheerness town centre regeneration	Updates have been given at previous meetings on the restoration of the Grade II listed Sheerness clock tower, refurbishment of Master's House, Sheerness and the Sheerness High Street project.	Please see Appendix 1 for the latest update.
8.	Restoration of war memorial, Sheerness	An update was given at the September meeting on the restoration of Sheerness war memorial.	<p>Update provided by Cllr Peter MacDonald on the War Memorial Project. There are now 988 names missing from our existing War Memorial they have all been researched and validated dear Loreley & I spent many thousands of hours over the 12 years.</p> <p>To fit on all the names it has been necessary to extend the wall by another 2 metres (7ft), The Stone Masons came up from Portland to see the site, on their recommendation, the steel reinforced foundation was raised requiring a further 7m³ of reinforced concrete. This was installed last week so all is ready for the new wall. The engraving of the names has started in Portland (10,000 letters). The wall erection is due to take place early in the new year.</p> <p>The very necessary NHS COVID Testing Station taking up the car park behind the War Memorial site did cause us some problems but our team got over them, pumping the concrete for a good distance and materials handling all added to the Trust's costs. We are ready & waiting. At their meeting last night Sheerness Town Council the Dedication Parade should</p>

No.	Item	Background	Comments on updates
			take place on the 24th April next year 2022. It is expected that the military will want to take part to represent their service men & women who lost their lives, if so it will be quite a big Parade.

Bring back to future meetings:

No.	Item	Background	Comments on updates
9.	Queenborough and Rushenden regeneration	<p>The Committee to prioritise which local issues should be added to future agendas for substantive consideration and discussion.</p> <p>Petra Clarke, Homes England provided a written update at the September 2021 meeting.</p>	It is suggested to request updates twice a year from Homes England.
10.	Residents commenting on planning applications	At the June meeting a resident commented that public's concerns might not always be heard when a planning application was considered. The Chair agreed to take this up with officers with a view to providing information on the issues that could be considered in determining a planning application.	This item will come back to a future meeting.

Sheerness Area Committee

Capital Projects Team Update

Bench Refurbishment

The High Street bench refurbishment programme was completed on 28th May. The ends of the benches have been painted Marine blue and the timber slats rubbed down and re-treated and/or replaced as required.



Further benches have been identified around the town centre, which required refurbishment. The contractor has started work on these.

New Planters

The new timber planters were installed throughout the High Street on 4th June and the existing planters relocated to Beachfields and planted out by Sheppey matters community gardeners.



Clock Tower

The Clock Tower was dismantled and removed w/c 27th September, with it leaving Sheerness on Thursday 30th September and being taken to the Smith of Derby workshop.

Time lapse photography of the removal was captured and features on the Visit Swale clock tower restoration project page. This photography will be used alongside interviews with council members, members of the public and representatives from Smith of Derby, to document this project.

Regular updates and pictures of the restoration process to feature on regular Visit Swale blog. Most recent images from the workshop can be seen below.



Timber hoarding around the site has been erected, which includes interpretation panels and imagery detailing the restoration project, alongside historical information on the clock tower.



UKPN have been to site and are briefed and ready to reconnect the power feed to the tower, following its installation next year.

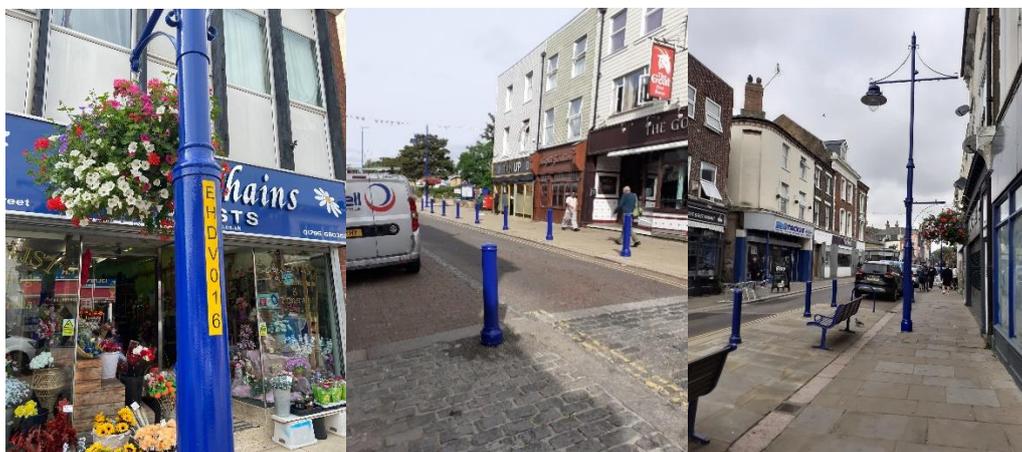
Concrete Balls and uplighters around the clock tower

The Capital Projects team are currently in discussion with KCC, SBCs Conservation Officer and the Principle Urban Design and Landscape Officer regarding the ball bollards surrounding the clock tower site.

The team are also in discussions with electrical contractor Prowired regarding the installation of the new uplighters prior to the tower being re-erected.

Highway Asset Painting

The painting of Highway assets along the High Street and Broadway were completed on 17th September. The assets were painted Marine Blue.



Sheerness Permanent Town Centre Informal Consultation

Following the informal consultation, in which a total of 810 responses were received, a report was presented to the Joint Transportation Board on 6th September. The report detailed the results of the consultation and the next steps. There are clear themes and key responses captured within the informal consultation analysis for Sheerness that Swale Borough Council will now focus upon, as part of the capital projects programme, to introduce improvements to the town centres.



Cover Report for Sheppey Area Committee Funding Scheme

Introduction

The Sheppey Area Committee has been allocated a total of £56,000.00 for the financial year 2021/22.

The process proposed by the Area Committee Review Working Group, and agreed by Area Committee Chairs, was to carry out a scoring process on applications received for Area Committee Funding. The deadline for applications was Friday 12 November and £65,940.26 of bids were received for consideration by the Committee. Since, then all applications have been assessed for eligibility by officers and a scoring process carried out.

Three impartial officers have independently considered each application and given them a score against the criteria set out in the Applicant Guidance Notes. Each criteria were scored as follows High – 3, Adequate – 2, Limited – 1, None – 0. All three officers scores were added together and presented to Committee Members in Appendix 1. Also attached to this paper is the summary report on applications received which contain the full text provided by applicants describing projects/activities (Appendix 2).

One challenge was received for SHEP012 from a Committee Member and reviewed by officers. The outcome is that the category Improving the Appearance of the Area has been increased from 4 to 6, giving a new total score of 24. This is reflected in Appendix 1.

During the officer assessment process, it was identified that SHEP015, Teddy Bear Day Care Sheppey would be eligible to apply for a Clean Growth Fund grant. The applicant followed up on this advice and successfully received a grant of £10,000.00. This reduced the amount of funding they were requesting from the Sheppey Area Committee from £12,798.00 to £2,798.00.

The Sheppey War Memorial Trust (SHEP012) applicant was also able to reduce the amount of funding they were requesting from the Area Committee from £28,953.00 to £21,464.00.

These changes have reduced the total number of bids presented to the Area Committee this evening for consideration to £47,951.26 leaving a balance of £8,048.74 remaining funds available.

Proposal

Having considered the summary report and supporting papers, along with the scoring and background information, officers can confirm that all applications are eligible to receive funding through the Sheppey Area Committee Funding Scheme and propose they all receive the full funding they have requested as per table 1 below.

The Sheppey Area Committee may wish this evening to consider how they would like the remaining £8,048.74 to be allocated. Any proposals agreed this evening will be taken away by officers to go through the assessment procedure described above and brought back to the March 2022 meeting for approval. Committee Members are reminded that any unspent allocation cannot be rolled over to 2022/23.

Table 1

Applicant	Funding request	Proposed allocation
Warden Bay Playgroup (SHEP008)	£3,010.56	£3,010.56
Sheppey District Scouts (SHEP009)	£1,550.00	£1,550.00
Queenborough Town Community Centre Ltd, Castle Connections (SHEP010)	£9,000.00	£9,000.00
Member bid, Cllr Harrison (SHEP011)	£1,400.00	£1,400.00
Sheppey War Memorial Trust (SHEP012)	£21,464.00	£21,464.00
Member bid, Cllr Jays (SHEP013)	£2,500.00	£2,500.00
Blue Town Remembered (SHEP014)	£2,000.00	£2,000.00
Teddy Bear Day Care Sheppey (SHEP015)	£2,798.00	£2,798.00
Sheppey Heritage Trust for Eastchurch Aviation Museum (SHEP016)	£4,228.70	£4,228.70
Total		£47,951.26

Sheppey Area Committee Members are invited to vote on the above proposal.

Janet Dart
 Interim Area Committees Coordinator
 November 2021

Applicant	Funds requested	Improve the appearance of the area	Improve the environment of the area	Improve the facilities of the area	Area of impact	Contributes to achieving Swale's Strategic Priority 2	Contributes to achieving Swale's Strategic Priority 3	Comments	Score
		Three officers independently scored the bids against the categories set out in the applicants' guidance notes. They were added together and a single total score shown on this sheet. The highest score available for individual categories is 9. The highest overall achievable score is 54.							
Warden Bay Playgroup SHEP008	£ 3,010.56	5	2	6	4	1	5		23
Sheppey District Scouts SHEP009	£ 1,550.00	4	3	8	5	4	5	Received IRF 2021/22 - £19,490 and Members Grant 2020/21 £1,750 and Members Grant 2021/22 £500	29
Queenborough Town Community Centre Ltd, Castle Connections	£ 9,000.00	0	1	7	4	3	6	Received Members Grant 2020/21 £2,750	21
Member bid, Cllr Harrison	£ 1,400.00	5	3	6	4	4	3		25
Sheppey War Memorial Trust SHEP012	£21,464.00	6	1	3	5	4	5	£60k grant awarded from Sheppey Improvement Fund (plus £16k loan for initial VAT payment) - total payment of £76k for this project. Minster Parish Council - £10,000.00	24
Member bid, Cllr Jays SHEP013	2,500.00	6	1	3	4	4	2	Eligible to apply for Welcome Back Fund	20
Blue Town Remembered SHEP014	£2,000.00	1	3	7	5	3	5	Received Members Grant 2020/21 £2,450	24

Teddy Bear Day Care Sheppey (SHEP015)	£2,798.00	0	6	5	4	6	2	Received Members Grant 2020/21 £1,400. Clean Growth Fund 2021/22 - £10k	23
Sheppey Heritage Trust for Eastchurch Aviation Museum (SHEP016)	£4,228.70	3	2	5	5	4	5	Received Members Grant 2020/21 £2,400	24
TOTAL BIDS	£ 47,951.26								
Allocation	£ 56,000.00								
Remaining funding available	-£ 8,048.74								

Please note that following a challenge and review of SHEP012, the score for the category of Improving the appearance of the area has been increased from 4 to 6

Sheppey Area Committee Funding Scheme

Summary of applications received for the November 2021 meeting

Area Committee's allocation for 2021-22 - £56,000.00

There have been no previously agreed allocations by Sheppey Area Committee

Available to allocate at the November 2021 meeting - £56,000.00

(Applications arranged in the order they were received)

Reference:	SHEP008
Organisation:	Warden Bay Playgroup
Applicant Name:	Michelle Bailey - Manager
Status of organisation:	Registered Charity
Details of project/activity:	We would like to resurface the play area at the playgroup. At the moment the surface is uneven and breaking apart which is causing a health and safety risk to the children who attend Warden Bay Playgroup and the area is becoming unusable. We currently have 34 children on role from the local community who will benefit from this project and be able to use the outdoor space as we legally are required to provide in a safe manner.
Supporting papers	No.
Quote provided?	Yes.
Total project expenditure:	Removal of present damaged surface, laying of wet pour safety surface - £5,008.80 VAT – 1,001.76 Total project expenditure - £6,010.56
Total project income (addition sources of income including cash/in kind):	Money saved over the last couple of years £3,000.00
Funding request:	£3,010.56

Reference:	SHEP009
Organisation:	Sheppey District Scouts
Applicant Name:	Mr Larrie Lucas – Executive Committee Member
Status of organisation:	Registered Charity
Details of project/activity:	<p>The Sheppey District Scout Hut which serves the whole of Sheppey's scouting community is in need of significant repair. Whilst some work has taken place we just do not have enough funding to complete the project. The impact of the COVID pandemic means that much needed income to the organisation has not been able to be achieved. Whilst improvements are required to both the internal and external areas of the building, we are asking for support with funding to complete the physical building. At this time the building is not fit for purpose and cannot be used to run any groups for the children. We are having to pay rent for other facilities to be able to run scouting groups which defeats the object of having our own building.</p> <p>We have managed to raise much needed funds to start this project, but were sadly let down by a building firm who began works, but disappeared without finishing the project, having taken our money and leaving the building in a worse state than it was initially.</p> <p>When the Scout Hut building works are complete, we would like to be able to support not only the uniformed scouting groups of Sheppey but to offer the building to other organisations to support their programmes. This would also give us much needed income to continue to help the more disadvantaged children who may otherwise not be able to access the scouting community.</p> <p>Sheppey has a high proportion of disadvantaged families and to ensure that children have a purpose and direction scouting would like to expand their offer, but without the resources, this is a huge challenge. Having the building works complete will open much needed opportunities to support a wider cross section of the community.</p>
Supporting papers	No.
Quote provided?	Yes
Total project expenditure:	Rectify the problems with roof - £4,200 Soffits/fascias/guttering/downpipe - £700 Plumbing – disabled wetroom/2 toilets/kitchen - £3,000 Electrics – lighting/sockets/wet room/kitchen/office - £3,750 Plastering – the whole inside - £2,160 Floor – level/special covering for wet room – complete cover for rest, going up wall - £8,130 Storage cupboards estimate - £900 (estimate) Decoration and fittings - £700 (estimate) Kitchen appliances/cupboards and office furniture - £2,000 (estimate)

	Total project expenditure - £25,540.00
Total project income (<i>addition sources of income including cash/in kind</i>):	Cash donations - £4,000.00 Improvement and Resilience Fund - £19,490.00 SBC Members Grant 2021/22 - £500 Total project income - £23,990.00
Funding request:	£1,550.00

Reference:	SHEP010
Organisation:	Queenborough Town Community Centre Ltd, Castle Connections
Applicant Name:	Karen Friday – Trustee/Treasurer
Status of organisation:	Registered Charity
Details of project/activity:	<p>We aim to continue to improve our venue ensuring it increases awareness and understanding of Covid-19 safely within our community space. Our flooring has been in place since 2009, and now are in a condition that is hard to clean or some with damage. As you can appreciate this needs to be addressed, as we continue to offer a safe environment where the older generations are able to meet twice weekly for a two-course home-made meal, where they are welcomed into a space for friendship gaining an ensemble of belonging. This is an important part of our befriending service. Also, we have many other activities to reduce isolation and loneliness including art, pottery, knitting groups as well as groups hiring the halls for yoga, dance, fitness for all ages. We also have NHS rehabilitation groups every week and a bereavement café once a month.</p> <p>The whole purpose of Castel Connections is to create a hub for the community, bringing people together, so they are not feeling as lonely, isolated, and vulnerable, increasing positive wellbeing and creating new networks for our local residents by continuing to offer a safe space.</p> <p>We have got quotes for work required from Comprehensive Flooring Ltd who are KCC approved. They have been out and surveyed the property and advised us on the most suitable and appropriate flooring for some areas including toilets, halls and treatment of parquet flooring that is in urgent need of being done to ensure cleaning can be carried out safely to help ensure standards are met in the prevention or mitigation of Covid-19. By having our flooring either replace or treated will enable us then to maintain higher standards of cleaning in the future making our space safer for all our service users from all age groups with various needs, making them more confident in coming to our community hub with less anxiety and worries that has affected so many during the pandemic.</p> <p>Being able to offer spaces that are safer and easier to maintain a higher standard of cleaning will be able to be carried out, building on all our policies under the government guidelines that will help in the future prevention or mitigation coronavirus outbreaks. Our community hub is in an area of high deprivation and by carrying out this work will enable us to continue to bring people together to help reduce their feelings of loneliness, isolation and vulnerability. One of our long-term projects is running a lunch club twice a week that is attended by all age groups, the majority are either elderly, disabled and some who</p>

	are just all alone with no other support network. Being able to encourage our old users back but also welcoming new. We also run a bereavement café on a monthly basis which since the pandemic we have seen an increased number of attendees.
Supporting papers	No.
Quote provided?	No.
Total project expenditure:	3 x toilets & reception – remove & replace flooring £2,932.80 café parquet flooring replacement/repairs - £2,446.80 Top hall, art room stair sand, repair and varnish - £7,872.00 Back office hallway – fit new flooring - £554.40 Ground hall flooring – remove and replace - £5,640.00 Total Project Expenditure - £19,446.00
Total project income (addition sources of income including cash/in kind):	KCC grant – Covid-19 safe reopening - £10,000.00
Funding request:	£9,000.00

Reference:	SHEP011
Organisation:	Member Bid
Applicant Name:	Cllr Angela Harrison Lead officer – Martyn Cassell
Status of organisation:	Borough Council
Details of project/activity:	<p>I would like to request that we fund a bench (or two benches) in each of the two shelters overlooking the gardens by the leisure centre.</p> <p>I would like the benches sectioned, and as far as I am able to ascertain, this would cost in the region of £700 per bench, including installation.</p> <p>During the past year/18 months, an increasing number of residents are getting out and about taking exercise, but stopping points are not always easy to find.</p> <p>This would benefit visitors to Sheerness, but more importantly, it would benefit residents.</p> <p>These would improve the appearance, environment and facilities of the area.</p>
Supporting papers	Yes, photographs of the area.
Quote provided?	No
Total project expenditure:	£700 per bench x 2 Total project expenditure £1,400.00
Total project income (addition sources of income including cash/in kind):	None.
Funding request:	£1,400.00

Reference:	SHEP012
Organisation:	The Sheppey War Memorial Trust
Applicant Name:	Peter MacDonald - Chairman
Status of organisation:	Company Ltd by Guarantee Registered Charity
Details of project/activity:	<p>In December last year I lost my long term partner Loreley. Loreley & I spent many thousands of hours over the past 12 years researching and validating the names of the Sheppey fallen whose names are missing from our existing War memorial. On the business plan the number was 645 but this has increased to 988, this has meant that the wall has had to be extended by 2 metres or 7 ft in real terms. The height of the wall has had to be raised to enable all the names to be engraved. The stone masons in Portland have started the engraving, using an average of 10 letters per name, the number of letters is now 10,000.</p> <p>Due to the increase in size the extra lettering, material increases and COVID delays, the wall cost is now £89,554 plus VAT against the original of £65,425 plus VAT giving a shortfall of £28,953 plus VAT. Including VAT the sums are £89,554, VAT - £17,910 giving a total of £107,464.</p> <p>As the project is a one off for our Island, our Trust would be very grateful if Swale Borough Council, through the Sheppey Area Fund or other source could meet the shortfall.</p> <p>The project is to provide a quality lasting memorial to the people of Sheppey serving in the Forces of the Crown & Civilians who lost their lives during the 2 World Wars, also those serving in the Royal Navy, The Army & The Royal Air Force who were based and living in Sheppey at the time of their demise. The total researched and validated number is 988.</p> <p>988 together with the 200+ names which are on the existing grade 2 listed war memorial shows the enormous contribution by Sheppey to defend our country and its values.</p> <p>The new war memorial together with the multi-million pound restoration of the Dockyard Church, Swale's investment in the Sheerness High Street area, Swale's initiative future project on Beach Fields, The new war memorial wall in particular will be educational showing the huge cost to Sheppey's families, together with the other projects, to encourage a restoration of self-pride in the Sheppey population, and it is suggested a great boost to tourism. School children have already laid crosses on the CWGC graves in Sheppey Cemetery.</p> <p>Swale generously provided a grant and a loan to cover the VAT element based on the historical wall costs, a deposit of £47,000 has been paid to Albion Stone of Portland in order that production could commence, the engraving of the approximate</p>

	<p>10,000 letters has started and the wall should be erected by the Portland Stone Masons early in the new year.</p> <p>Albion Stone have produced many quality war memorials including the National War Memorial in Staffordshire, they also produce all the stone blanks for The Commonwealth War graves Commission for new graves and necessary replacements.</p>
Supporting papers	Yes
Quote provided	Yes
Total project expenditure:	<p>Supply – Portland stone wall & engraving - £73,679.29</p> <p>Stone Masons – delivery to Sheerness and erection on site, handover on completion £15,875.00</p> <p>VAT – £17,910.00</p> <p>Total Project Expenditure - £107,464.29</p>
Total project income (addition sources of income including cash/in kind):	<p>The Chairman will underwrite the VAT on the shortfall - £5,790.00</p> <p>Existing grants including deposit paid :</p> <p>Swale BC Grant including VAT loan - £76,000.00</p> <p>Minster Parish Council £10,000.00</p> <p>Total Project Income – £86,000.00</p>
Funding request:	£21,464.00

Reference:	SHEP013
Organisation:	Member bid
Applicant Name:	Cllr Elliott Jayes Lead officer – Martyn Cassell
Status of organisation:	Borough Council
Details of project/activity:	Whitehouse toilet painting - Paint over the ugly dull looking toilets with something fit for a seaside village. It will improve the appearance, environment and facilities of the area.
Supporting papers	Yes
Quote provided	Yes
Total project expenditure:	£2,500.00
Total project income (addition sources of income including cash/in kind):	None
Funding request:	£2,500.00

Reference:	SHEP014
Organisation:	Blue Town Remembered
Applicant Name:	Jenny Hurkett - CEO
Status of organisation:	Company Ltd by Guarantee Registered Charity
Details of project/activity:	<p>Blue Town Remembered disabled access - To provide disabled access to all floors of the centre.</p> <p>During lockdowns we have improved and expanded our heritage exhibition space by creating a new floor and expanding our ground floor facilities so that we can cater for coach groups and community activities.</p> <p>Our aim is to promote and preserve the heritage and culture of Sheppey, especially Blue Town and Sheerness Dockyard, through education, entertainment and enthusiasm. Over the last twelve years we have restored one of the few authentic music halls in the country, amassed a collection of over 10,000 artefacts relating to Sheppey, set up and run a community cinema and we work with all the schools on the island.</p> <p>We have become integral part of island life that caters for the whole community but we recognise that the majority of our visitors are elderly and have mobility problems and they are unable to access the exhibits- we have three staircases to these exhibits with hand rails but for many this is still too difficult.</p> <p>We host a monthly dementia club which is attended by most of the care homes – this started with them coming to watch a film and have a fish n chip supper – now they are also interested in the heritage displays and we have regular nostalgia sessions based around the exhibits , which many are unable to visit.</p> <p>Coach groups love visiting us, and this is our main source of income they come for the shows and tours of Sheppey and they are very keen to expand their visits to learn more about our heritage. They have mentioned many times that if we were able to improve the access to the top floors that they would be able to bring more groups here for day trips. We already bring in thousands of visitors a year and this would increase and allow us to take on more staff.</p> <p>This would meet the needs of the area committee to improve facilities for the area.</p>
Supporting papers	No
Quote provided	No
Total project expenditure:	Lift - £25,000.00 Lift shaft – materials - £10,000.00 Lift shaft – labour - £5,000.00 VAT - £7,000.00 Total project expenditure – £47,000.00

Total project income (<i>addition sources of income including cash/in kind</i>):	Garfield Weston – towards lift - £25,000.00 Minster Parish Council – towards lift shaft - £5,500.00 SBC Members Grants - towards lift shaft - £2,250.00 Private donations - towards lift shaft - £7,250.00 Labour provided by Morgan Builders in kind - £5,000.00 Total Project Income - £45,000.00
Funding request:	£2,000.00

Reference:	SHEP015
Organisation:	Teddy Bear Day Care Sheppey
Applicant Name:	Ashley Shiel - Manager
Status of organisation:	Company Ltd by Guarantee
Details of project/activity:	We have been looking at working towards being carbon neutral by 2030. Part of this work has included an energy survey. This noted the heat loss through the old suspended ceiling. The old ceiling has no insulation and old fluorescent tubes. This lets out a lot of the heat from the hall meaning we burn more gas than we need to. The new ceiling will be dropped so it isn't so high, It will be insulated with 100mm insulation to be laid above entire new ceiling. A new lighting system will be LED . This will reduce our carbon footprint by 65% and more us to being more environmentally friendly and carbon neutral.
Supporting papers	No
Quote provided	Yes
Total project expenditure:	New ceiling – 12,798.00
Total project income (addition sources of income including cash/in kind):	Clean Growth Grant 2021/2022 - £10,000.00 Total Project Income - £10,000.00
Funding request:	£2,798.00

Reference:	SHEP016
Organisation:	Sheppey Heritage Trust for Eastchurch Aviation Museum
Applicant Name:	Mr Martin Hawkins – Chairman of the Trust
Status of organisation:	Registered Charity
Details of project/activity:	<p>The project will provide an extension to the existing aviation museum. This will have new facilities and additional exhibition space. We will be working with local schools and other youth and old age related groups to provide educational opportunities etc. The additional tourists that we will bring into the area will benefit the local economy.</p> <ul style="list-style-type: none"> • Completion of the fire alarm system. The full quote which is on a the PDF file included is for :- £2366.14 + VAT i.e. £2839.37. We have paid £1447.37 including tax for the first fix, copy included below. The amount outstanding is therefore £1,392.00 • Electric Heaters 8 of at £59.95 i.e. £479.60. These heaters are wall mounted blow heaters that will give a good constant temperature inside the museum without taking up display space. They have a 7 day timer so can be set to the weekly pattern of opening times, outside of this they will maintain a lower temperature to save energy and preserve the exhibits. • Skirting board is now required, all the plasterboard was donated by Knauf. The skirting board has been selected for durability in a public area and for a suitable period look - £582.60. • Architrave is now required to go round the doors and windows. It will match the skirting board - £547.00 • The floors in the museum are insulated with a 100mm high density polystyrene panels. These are then covered by tongue and grooved chipboard flooring. We are using the thicker grade as it is a public building - £1,227.50 <p>The above, with the exception of the fire alarms, is for materials only.</p>
Supporting papers	No
Quote provided	Yes
Total project expenditure:	See breakdown of costs above Total Project Expenditure - £4,228.70
Total project income (addition sources of income including cash/in kind):	All labour will be provided by the volunteer team. We will also provide all ancillary items such as nails, glue etc.
Funding request:	£4,228.70

Compiled by Janet Dart, Interim Area Committees Coordinator

Date: November 2021

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