

## AGENDA

### PLANNING WORKING GROUP MEETING

Date: Thursday, 20 May 2021  
Time: 10.00 am  
Venue: At the location listed below.

#### Membership:

Councillors Cameron Beart, Monique Bonney, Roger Clark, Simon Clark, Richard Darby, Mike Dendor, Tim Gibson (Chairman), James Hall, James Hunt, Carole Jackson, Elliott Jayes (Vice-Chairman), Peter Marchington, Ben J Martin, David Simmons, Paul Stephen, Tim Valentine and Tony Winckless.

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Pages

#### Guidance for those attending this meeting

**Please note:** This meeting is restricted to 30 people in attendance in line with Government guidance <https://www.gov.uk/coronavirus> therefore we suggest that 1 representative from each Parish Council, and a couple of spokespersons from members of the public attend to ensure that we comply with regulations.

Following Risk Assessments regarding Covid-19, the following guidance is given for Members, Officers, and all members of the public who attend this meeting:

- If travelling to the site by car, it is recommended that individuals should travel alone;
- hand sanitiser will be available; all attendees are advised to make use of the hand sanitiser before and after the site meeting;
- instead of instructing you to stay 2 metres apart from anyone you don't live with, you are encouraged to exercise caution and consider the guidance on risks associated with Covid-19;
- all attendees are advised to wear face coverings; and
- contact details of those attending this meeting will be taken.

**Please note that the information above is based on current Government guidance concerning gatherings in outdoor spaces and is subject to change.**

1. Apologies for Absence and Confirmation of Substitutes
2. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They

must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

3. Site Visit and Estimated Time of Arrival

**10am** – Kent Science Park, Shimmin Road, Sittingbourne, Kent, ME9 8BZ (20/503707/HYBRID)

## **Issued on Wednesday, 12 May 2021**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Planning Working Group, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

**Chief Executive, Swale Borough Council,  
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