

Members Grants 2020-21



Application Form to the Grant scheme for Members

The fund will be open from 1 April 2020 to 31 March 2021

Before completing this form please read the accompanying guidance information.

Your Organisation:	
Applicant Name:	
Position:	
Treasurer Name:	
Full Postal Address:	
Postcode:	
E-mail:	
Telephone:	
Twitter Account Name: e.g. @SwaleCouncil	

What is the status of your group or organisation?

Unincorporated Association (Community Group)	<input type="checkbox"/>	Incorporated	<input type="checkbox"/>
Company Ltd by Guarantee	<input type="checkbox"/>	Registered Charity No	<input type="text"/>
Other (please explain below)	<input type="checkbox"/>	Social Enterprise	<input type="checkbox"/>

Councillor(s) Allocations

Which Swale Borough Councillors are supporting this application? **More than one councillor can be listed on this application form.**

Councillor*	Amount	Councillor*	Amount

*A councillor cannot support an application where they have a personal or prejudicial interest in the grant.

Project and Activity

Briefly describe your project or activity - Including who will benefit and how your project will benefit Swale (please use an additional sheet if necessary):

Project Costs (note: 2020/21 refers to April 2020 to March 2021)

Estimates and Quotations Please provide copies for the proposed expenditure listed in this application, showing the company details for verification as appropriate.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Office use: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Item	Description	Amount
		£
		£
		£
		£
	VAT	£
Total Project Expenditure		£

Income (cash/in-kind)	Details	Amount
		£
		£
		£
		£
		£
Total Project Income		£

Grant Request	£
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Please identify any 'in kind' support the project will receive – eg. Donations of land, property, or professional expertise provided in order to support the project.

Declaration:

The grant award must only be spent on the project as outlined in this application form.

I declare the information provided within this application is correct to the best of my knowledge and the grant will only be spent as outlined in my application and will comply with the Terms & Conditions detailed in the guidance notes.

I will ensure that monitoring information is provided at the end of the project and that the support provided by Swale Borough Council will be featured within any publicity of the project.

I will ensure that I am compliant with all the necessary legislation (e.g. Health and Safety) and adhere to policies required for my organisation (policies are Equality & Diversity and Safeguarding if working/in contact with vulnerable adults and children). Terms & conditions have been read in the grant guidance notes.

Name: Position:

Signature: Date:

Please tick here if you would like to receive any updates on funding opportunities, advertising or events that Swale Borough Council wishes to promote.

Applications can either be emailed to communitygrants@swale.gov.uk or sent for the attention of Community Grants, at Swale Borough Council, Swale House, East Street, Sittingbourne, Kent ME10 3HT

For additional information or support please contact the Community Grants Team at Swale Borough Council, via email through communitygrants@swale.gov.uk, or via telephone 01795 417155.

If you would like hard copies or alternative versions [i.e.] large print, audio, different languages we will do our best to accommodate your request, please contact Swale Borough Council or telephone the Customer Service Centre on 01795 417850.

All of the personal information provided by you will be kept in strictest confidence and will not be shared with anyone else.

For office use only:

Date Application Received Complete	
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