

All communications to:

The Chairman, Minster-on-Sea Parish Council
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Mr James Freeman
Head of Development Control
Swale Borough Council
Swale House
East Street
Sittingbourne
Kent
ME10 3HT

Dated: 4 September 2013

Dear Mr. Freeman

Re: Minster-on-Sea Neighbourhood Plan

At its Ordinary Council Meeting on 15 August 2013, the Members of Minster-on-Sea Parish Council met and resolved to submit an application under the Neighbourhood Planning Regulations 2012 for designation of a neighbourhood area.

Bearing this in mind, Minster-on-Sea Parish Council is now applying for the whole of the parished area of Minster-on-Sea to be so designated and a map is enclosed as required by the regulations, which identifies the parish boundaries.

As part of this application, I can confirm that in accordance with Regulation 5(1) (b) of The Neighbourhood Planning (General) Regulations 2012: Statutory Instrument No.637, Minster-on-Sea Parish Council is the relevant body to prepare a neighbourhood plan as it accords with the definition set out in Section 61 G (2) of the 1990 Planning Act (as amended by the Localism Act 2011, Schedule 9, para 2) and as such has the authority to commence the process.

Furthermore, when deciding the matter, although Members considered areas such as village envelopes and main conurbations, they voted unanimously for the whole of the parish area to be designated. This was because of the following reasons :-

- Selecting parts of the parish could lead to reasonable objection from residents in other areas that they had been excluded.
- Defining the area from criteria such as village envelopes is a matter for the Neighbourhood Plan and would restrict the development with regard to future needs.

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If this submission is deemed to be suitable by Swale Borough Council I understand that there will be a six week consultation before you are able to ratify the area.

When the Parish Council has permission of your acceptance, it will make this information public.

Please let me know if you require any further information, otherwise I look forward to receiving your decision on this application in due course.

Yours sincerely

Ken Ingleton
Chairman

For and on behalf of the Minster-on-Sea Neighbourhood Plan Committee

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