

Hackney Carriage Vehicle Inspection Form



Inspection Period (please tick one)	6 month <input type="checkbox"/> 12 month <input type="checkbox"/>	Date	
Vehicle use (please tick one)	Hackney Carriage <input type="checkbox"/> Private Hire <input type="checkbox"/>	Plate number	
Vehicle Registration		Mileage	
Make and Model of Vehicle		Colour	
Chassis Number		Name & address of garage carrying out the inspection	

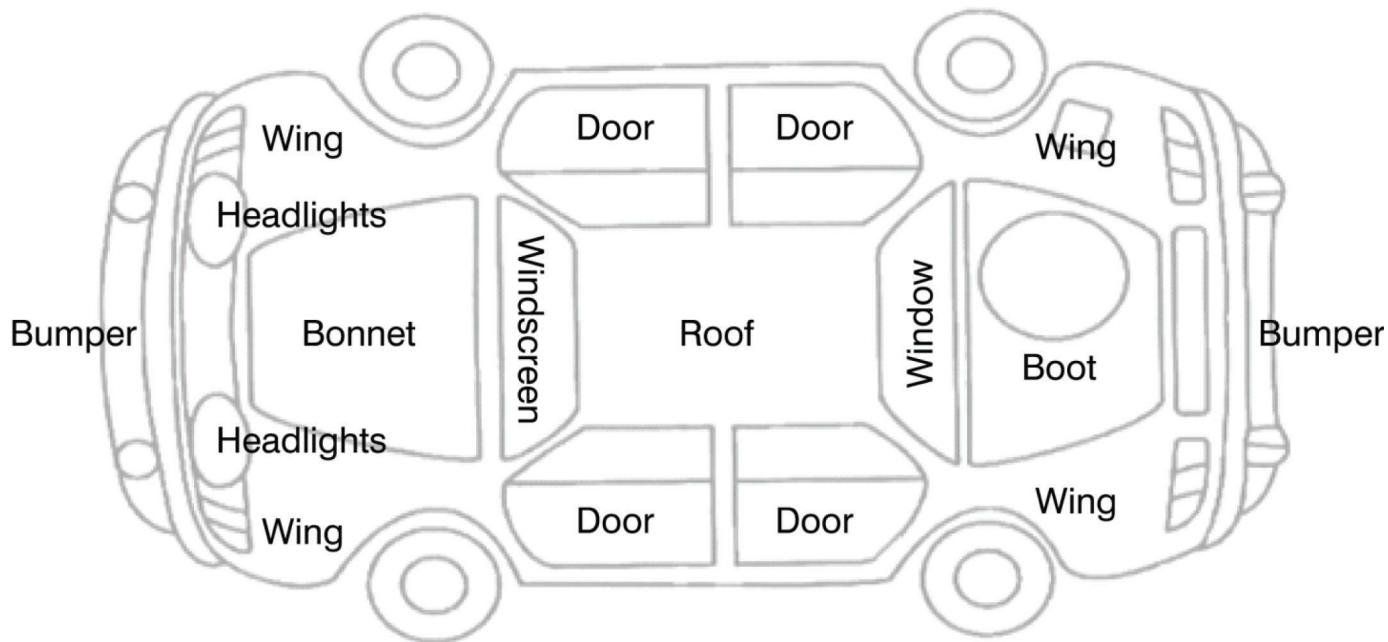
CODE	TESTABLE ITEMS	PASS	FAIL	COMMENTS
SECTION 1 LIGHTING EQUIPMENT				
01	Oblig Front and Rear Lamps			
02	Oblig Head Lamps			
03	Headlamp Aim			
04	Stop, Reversing and Fog Lights			
05	Rear Reflectors			
06	Direction Indicators and Hazard Lamps			
SECTION 2 STEERING & SUSPENSION				
07	Steering Controls			
08	Steering Mechanism			
09	Power Steering			
10	Transmission Shafts			
11	Wheel Bearings			
12	Front Suspension			
13	Rear Suspension			
14	Shock Absorbers			

CODE	TESTABLE ITEMS	PASS	FAIL	COMMENTS
SECTION 3 BREAKING SYSTEM				
15	ABS Warning System/Controls			
16	Condition of Service Brake			
17	Condition of Parking Brake			
18	Service Brake Efficiency Reading			
19	Parking Brake Efficiency Reading			
20	Service Brake Balance			
SECTION 4 TYRES AND WHEELS				
21	Tyre Size/Type			Spare FOS ROS FNS RNS mm mm mm mm mm
22	Tyre Condition/Depth			<input type="text"/>
23	Roadwheels			<input type="text"/>
24	4 matching wheel trims			<input type="text"/>
SECTION 5 SEAT BELTS				
25	Mountings/Condition/Operation			
26	Airbags/SRS lights			
SECTION 6 GENERAL ITEMS				
27	Windscreen/Washers/Wipers			
28	Horn			
29	Condition of exhaust system			
30	Exhaust Emissions			
31	Overall Condition of Vehicle			
32	Mirrors			
33	Fuel System			
34	Registration Plates and VIN numbers			
SECTION 7 INTERIOR				
35	Seat Condition Secure			
36	Carpet Condition Secure			
37	Seating in good clean condition			
38	Carpets in good clean condition			
39	Interior paintwork in good condition			
40	Good valeted condition			

CODE	TESTABLE ITEMS	PASS	FAIL	COMMENTS
41	Head Lining Cleanliness			
42	Battery Secure			
43	No Smoking signs			
44	Windows, inc. Screen			
45	Is there any door signs/ logos?			
46	Doors, Hinges, Locks			
47	Meter Light Secure			
48	Taxi Sign & Fare Table			
49	Measurement Doors Int.			
SECTION 8 BODYWORK				
50	Dents to body work			
51	Visible rust on body work			
52	Exterior paintwork in good condition			
53	Under wing paintwork in good condition			
54	Under bonnet paintwork in good condition			
55	Clean and polished			
SECTION 9 WHEELCHAIR EQUIPMENT – mandatory on 10 year licences				
56	2 x metal ramps			
57	Wheelchair restraints			
58	Seat belts for disabled			

Please show where there are any dents, scratches, chips or rust on the vehicle

EXTERNAL (Mark on vehicle plan)



D = Dent S = Scratch C = Chip R = Rust

Does the vehicle inspection meet the Pass criteria? The pass criteria means that you are stating that the vehicle is road worthy, fit for purpose and meets the criteria specified by Swale Borough Council	Yes	No
Examiners Name (Printed)		
Examiners Signature		
Licensing Officers Name (Printed)		
Licensing Officers Signature		
Date of Licensing Officers Signature		

Standards for Taxi Vehicle Inspections

Any advisory passes on an MOT, means a fail in a Taxi tests as vehicles must be safe and in good condition to carry the public.

Bodywork

- No dents, scratches or rust – damage will result in an inspection failure, unless approved by Swale Borough Councils Taxi Licensing Officer
- Repainted bodywork on cars from any colour to white must be completely painted inside and out
- Must be clean, this includes under the bonnet and wings

Lights

- All lights, including reversing lights and fog lights must be working
- Any damaged lights or covers must be replaced otherwise this will be an inspection failure

Wheels

- Wheel trims must be fitted and all match.

Interior

- Seats must be clean with no stains on
- Seats must have no tears, damage or burns
- If seat covers are fitted they must be taken off for the inspection
- Carpets must be in good clean condition with no tears, holes or stains
- Roof liners and trims to be in place and undamaged
- Valeted to a high standard

Signage

- Door signs must be displayed in-line with Swales local conditions (swale.gov.uk/taxis)
- The top sign must be central of the vehicle and work in conjunction with the meter to show when it is on hire
- No smoking signs of a minimum size of 70cm to be displayed on windows
- No advertising is allowed on the windows except for the companies information

Meter

- Must be fully functioning and must not have been tampered with.
- It should operate in conjunction with the Top Sign as this is part of the test.

Tariff Card

- Must be on display in the vehicle

Plates

- Current plates must be displayed